

Developing an Elevation Construction Schedule

The following activities are a sampling of project milestones that should be included in a construction schedule and may be monitored by DEP/HMGP Team. The project schedule should represent all phases of the project. The start/end dates for these phases (not necessarily each of the sub-phases) should be reflected in the construction schedule provided by the contractor, and will be revised as necessary.

Pre-Construction Phase:

- Architectural/Design/Survey Work
- Permits Obtained
- Site Preparation
- Contractor Hired
- Utilities Disconnected

Elevation Construction Phase:

- Homeowners Temporarily Relocate
- Strengthen or Demo Existing Foundation
- Home lowered onto foundation
- Utilities Reconnected
- Lifting of Structure
- Foundation Work Completed
- New Ingress/Egress Construction

Post-Construction Phase:

- Debris Disposal
- Homeowners Return to Home
- Site Clean-up and Landscaping

Note: The applicant shall comply with Period of Performance requirements to complete all elevation activities and submit eligible expenses in the approved format to DEP such that reimbursement may occur within 700 days of the FEMA approval (obligation) date. Project milestones will be used to keep the project moving forward. Failure to meet the identified timeframes may result in disqualification.

Extensions will be considered on a case by case basis but may not result in a project schedule that will not be reimbursed within 700 days from approval/obligation.

SAMPLE CONSTRUCTION SCHEDULE

Project start date: _____

Project end date: _____

Construction Activity	# of Days to Complete
Pre-Construction Surveying	3
Site Preparation	4
Foundation Demolition	6
Lifting of Structure	3
Foundation and Footings Work	6
Lowering Structure onto Foundation	2
Construction of New Stairs/Entryways	3
Debris Removal and Clean-up	4
Landscaping	2
Total Construction Time (days):	33